



温州肯恩大学  
WENZHOU-KEAN UNIVERSITY

## 岗位说明书——教学与管理 III 《文化遗产与国际化》

所属部门：国情与文化教育中心

汇报机制：部门负责人

### 岗位职责：

1. 协助建设国情与文化教育体系，协助国情与文化教学组织；
2. 制定《文化遗产与国际化》教学大纲，承担课程教学及相关科研；
3. 对学生进行定期考核和评估，并给出一定发展建议；
4. 负责对外汉语及文化教学；
5. 完成交办的其他相关教学及行政工作。

### 必备条件：

1. 博士或优秀硕士。第一学历为全日制普通本科（双证，不含专升本），硕士阶段为全日制学术型硕士研究生，博士阶段为全日制双证博士，本科阶段毕业院校为具有硕士学位授予权的全日制普通本科高校；
2. 语言文学、比较文学与跨文化研究等相关专业，侧重于中外文化特别是近现代、当代文化研究、比较研究；
3. 流利的中英文书面及口头表达能力，较强教学及科研能力；
4. 认同学校办学理念。

### 优先条件：

1. 具备3年以上普通高校国情文化课教学经历或1年以上中外合作高校国情文化课教学经历。
2. 1年及以上海外教育或工作背景。



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## **Job Description - CCC Course Instructor & Admin III (Course:**

### **Inheritance and Internationalization of Chinese Culture)**

Department: Chinese Curricula Center

Report to: Director (CCC)

#### **Responsibilities:**

1. Assist in establishing CCC curriculum, assist in organizing the teaching;
2. Formulate teaching plans, course outlines and instruct on course Inheritance and Internationalization of Chinese Culture and responsible for the relative research work;
3. Provide students with developmental suggestions according to timely evaluation;
4. Responsible for teaching Chinese and Chinese culture to speakers of other languages;
5. Complete other teaching and administration work assigned by superiors.

#### **Required Qualification:**

1. Doctor or excellent Master. The first degree is from full-time undergraduate university which could confer Master's Degree (Double Certificates; Upgrade is not included), Excellent full-time academic postgraduate student is required, Full-time doctor with Double Certificates;
2. Major in Language and Literature, comparative literature, cross cultural studies or relative (Main research direction: Cultural Studies study of China and foreign countries in modern times);
3. Strong Chinese and English writing and speaking ability, strong teaching and research ability;
4. Identify with the conceptions of WKU.

#### **Preferred Qualification:**

1. With at least three years' relative teaching experience in regular higher education institutions; Or with at least one year's relative teaching experience in Sino-foreign higher education institutions;
2. With at least one year's experience of overseas education or work background.