

附件

# 温州肯恩大学学士学位授予工作细则

(2024年修订)

## 第一章 总 则

**第一条** 根据《中华人民共和国学位条例》和《中华人民共和国学位条例暂行实施办法》的相关法律规定，结合我校中外合作办学实际情况，特制定本工作细则。

**第二条** 本工作细则适用于温州肯恩大学所经批准的有权授予学士学位的专业。

## 第二章 学士学位评定委员会

**第三条** 学校成立校学士学位评定委员会（以下简称“委员会”）。委员会设主席一人，成员由校长审定。校长职位空缺时，可暂由负责学校行政工作的相关领导审定。委员会下设学位办公室，负责日常工作。

### **第四条 委员会的职责**

- （一）审定本校有关学位工作的规章制度；
- （二）对申请者做出授予或不授予学位的决定，并可按规定对已授予的学位做出撤销学位的决定；
- （三）审议申请或调整学位授权点，组织和督查学位授权点评估，审议自主设置或者设置学科专业；
- （四）研究和处理授予学位中相关的其他事项；

### **第五条 委员会的议事规则：**

（一）委员会以投票方式通过决议，需全体成员的 2/3 以上出席，并经超过全体成员的半数同意方为有效。委员因故本人无法出席的，可书面形式行使投票权。

（二）委员应自觉维护委员会权威和声誉，严格遵守保密制度。

## **第三章 学位申请人资格审查**

**第六条** 学术水平达到本细则第八条规定者，在到达最长学习年限前可申请相应的学位。但是申请人不得同时向另外一个学位授予单位提出学位申请。

**第七条** 经审核确已符合本细则第八条规定的，学院和注册办公室联合向委员会提名，经委员会审核同意后，可授予学士学位。未通过审核的申请者，如对审核结果有异议，可向委员会提出书面申诉。经委员会再次审核通过的，可授予学士学位。

## **第四章 学士学位**

### **第八条 授予学士学位的要求：**

（一）完成本科教学计划规定的各项要求（包含专业培养计划，国情课、体育课、艺术课等国情素质教育课程及国家规定的其他要求）。

（二）满足美国肯恩大学学士学位授予条件的；

（三）课程学习表明已掌握本学科的基础理论、专门知识和基本技能：

1. 所有课程的累计平均学分绩点高于本专业要求的最低毕业绩点要求。

2. 获得培养计划所规定的毕业学分，通过毕业审核。

(四) 具有初步从事科学研究工作或担负专门技术工作的能力。

**第九条** 有下列情况之一者，不授予学位：

(一) 经审查，不符合本细则第八条规定的；

(二) 经委员会研究决定不授予学士学位的其他情形。

**第十条** 截至学位评定会议召开时，仍有记过及以上处分和有学术诚信违纪记录的本科生，必须提出书面申请报告，说明受处分的原因及改正情况，交委员会审核是否授予学位。经审核，表决通过者，可授予学士学位。

**第十一条** 委员会如发现有学位错授、舞弊等严重违反相关法律法规规定的情况，通过复议，可以做出撤销学位的决定。学生本人若对撤销学位决定不服的，可以向委员会提出书面申诉。委员会应在合理期间给予书面答复。

## 第五章 附则

**第十二条** 委员会做出授予学位的决议后，由学校颁发相应的学位证书，其生效日期为委员会作出决定之日。

**第十三条** 学位证书遗失不予补发，可给予相应证明。

**第十四条** 本细则自公布之日起实施，由委员会负责解释。

**Wenzhou-Kean University Bachelor's Degree Conferral Policy**  
**(Updated January 2024)**

**Chapter I General Provisions**

**Article 1** The following regulations have been drafted according to the *Regulations on Academic Degrees of the People's Republic of China* and *Provisional Measures for the Implementation of the Regulations on Academic Degrees of the People's Republic of China*, and the actual operation of Sino-foreign cooperative education at Wenzhou-Kean University (WKU).

**Article 2** These regulations apply to the conferral of bachelor-level degrees at Wenzhou-Kean University.

**Chapter II Bachelor's Degree Conferral Committee**

**Article 3** The University has established a Degree Conferral Committee (hereinafter referred to as the Committee), led by the Chancellor as chairman. All members of the committee shall be appointed by the chairman. If the position of the Chancellor is vacant, another administrative executive may temporarily fill the role of Chairman. The office of the Committee is responsible for the routine operation.

**Article 4** Responsibilities of the Committee:

- (1) Approve the university's regulations regarding Bachelor's degrees.
- (2) Make decisions regarding conferral or revocation of Bachelor's degrees in accordance with regulations.
- (3) Approve the application and/or adjustment of Bachelor degree conferring programs; organize and supervise the evaluation of Bachelor degree conferral programs; and review the establishment of setting up or setting up academic programs.
- (4) Assess, evaluate, and manage the other matters related to Bachelor's degree conferral.

**Article 5** Procedures of the Committee:

- (1) Resolution voting is conducted via committee vote. The results of voting sessions shall be valid only when a quorum of members participates. A quorum is defined as a minimum of two-thirds of all members. A proposal requires a simple majority to pass (more than half of all present members). A committee member may submit their vote in writing to the committee office if they are unable to attend the meeting for any reason.

(2) Members shall conscientiously maintain the authority and reputation of the committee and strictly observe the rules of confidentiality.

### **Chapter III Review of Degree Applicants' Eligibility**

**Article 6** Those who have met the academic standards stipulated in Article of Chapter IV (below) within the maximum allowed period of study are eligible to apply for the conferral of their bachelor's degree. Additionally, applicants shall not simultaneously apply for conferral of a Bachelor's degree from another degree-granting institution, outside of Wenzhou-Kean University and Kean University.

**Article 7** The College and the Office of the Registrar shall jointly nominate eligible applicants who meet all requirements stipulated in Article 8. The applicants may be conferred a bachelor's degree upon approval from the Committee. The applicants who fail to obtain committee approval for their bachelor's degree may submit a written appeal to the Committee. Upon review of the appeal, the Committee may reverse their previous decision and approve degree conferral.

### **Chapter IV Bachelor's Degree**

#### **Article 8 Requirements for Conferring Bachelor's Degree**

(1) Meet the curriculum requirements of the programs for undergraduate education, including major curriculum, and Chinese Culture and Education courses including Chinese Curriculum, Physical Education and Art Education, and other requirements specified by Wenzhou-Kean University.

(2) Meet all Kean University degree conferral requirements.

(3) Master application of fundamental theories, skills, and knowledge in the major area of academic study, which are shown by meeting the following two conditions:

1. Achieve the minimum Cumulative grade point average (GPA) required by the program.

2. Acquire the minimum number of credits required by the program and pass the graduation audit.

(4) Possess the capability to undertake preliminary scientific research or undertake a specialized and technical job.

**Article 9** The degree shall not be conferred under any of the following circumstances:

(1) The degree applicant does not meet the requirements listed in Article 8;

(2) Any other circumstances in which the Committee decides not to confer a bachelor's degree.

**Article 10** Any undergraduate student who has an effective formal conduct violation sanction, including a Letter of Reprimand from the University, and/or has an effective academic integrity violation record on the day of the degree conferral meeting, must submit a written statement of explanation to the Committee. The statement shall include a detailed explanation of the reasons for the sanction and subsequent correction actions taken by the student. The applicant may then be conferred a Bachelor's degree upon the review and approval from the Committee.

**Article 11** The Committee may revoke a Bachelor's degree after it has been conferred if it is determined that a degree was erroneously conferred, obtained through cheating, or the recipient has violated applicable laws and regulations. An applicant may appeal the revocation of the degree in writing to the Committee. The Committee shall provide a written response within a reasonable period of time.

#### **Chapter V Supplementary Articles**

**Article 12** Upon the approval of the Committee, the degree shall be issued by the University with the effective date approved by the University.

**Article 13** A bachelor's degree cannot be replaced if lost. The University may provide a certification document.

**Article 14** The Policy shall come into effect upon the approval by the Committee. The Committee is entitled to interpret the provisions of the Policy.