

Student Planning Overview

1. Login to your KeanWise account.

KEAN UNIVERSITY
Web Information System Express

LOG IN | MAIN MENU | CONTACT US

Welcome Guest!
KeanWISE is available 24 hours per day, 7 days per week, unless otherwise indicated.

Welcome to KeanWISE!

Log In button is on the right of the screen

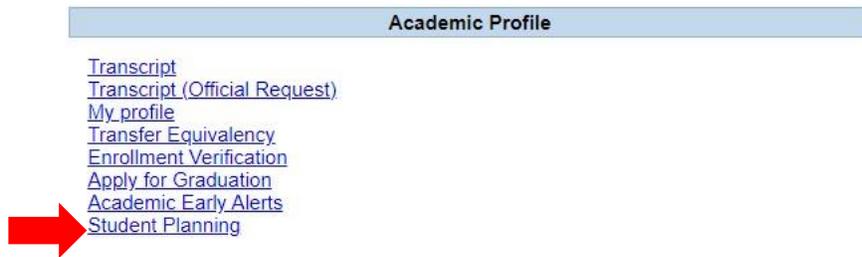
| What can I do in KeanWISE? | What other information do I need? | Important Semester Information |
|--|---|---|
| <p>Address Change</p> <p>Apply for Graduation **you must log into KeanWISE to apply</p> <p>Emergency & Missing Student Contact Information</p> <p>Enrollment Verification</p> <p>View Financial Aid Status</p> <p>Sign your Financial Obligation Agreement **required</p> <p>Grade Point Average by Term</p> | <p>Seek Academic Advisement **required</p> <p>Register/Update for Campus Alert **required as part of Campus Safety Checklist</p> <p>View your Course Syllabus *Requires Kean email and password</p> <p>Check your email</p> <p>Obtain your Student ID Cards **required as part of Campus Safety</p> | <p>When Can I Register? Winter and Spring 2021</p> <p>Academic Calendar</p> <p>Add/Drop/Withdrawal Dates</p> <p>Payment Due Date & Payment Options</p> <p>View/Pay my Bill **required</p> |

2. Once logged in, select the "Student" from the options listed on the right hand side of the screen.

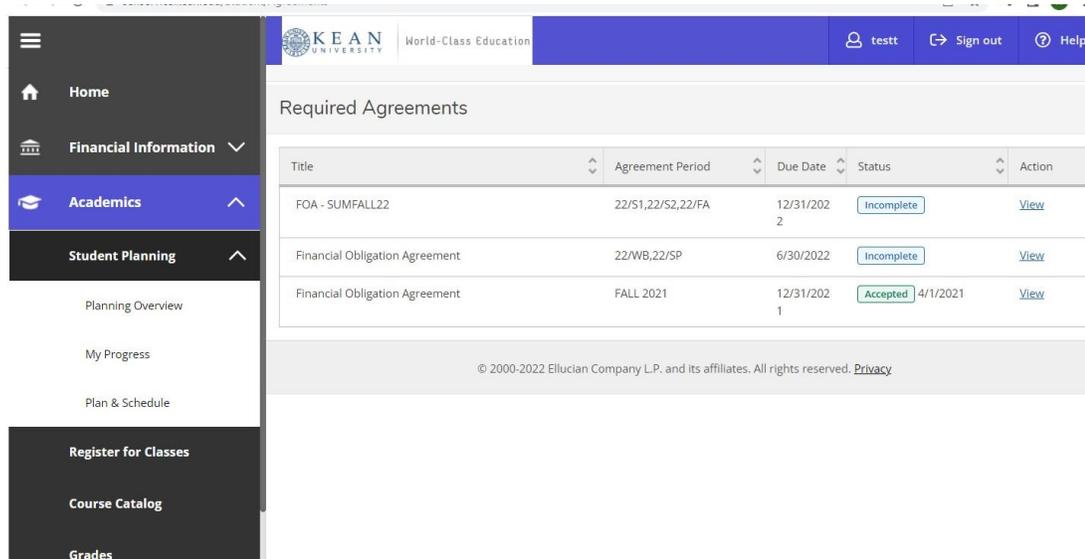
LOG OUT | MAIN MENU | CONTACT US

- Prospective Students
- Students**
- Faculty
- Employees
- Other Services

3. Under “Academic Profile”, select “Student Planning”.



4. Click on “Academics” represented by the graduation cap on the left side of the screen, select “Student Planning”.



5. Option 1, Go to “My Progress”, this will take you to view your degree audit. Option 2, Go to “Plan & Schedule” gives you the option to plan and register for courses.

Steps to Getting Started

There are many options to help you plan your courses and earn your degree. Here are 2 steps t...

Search for courses...

1



View Your Progress

Start by going to My Progress to see your academic progress in your degree and search for courses.

[Go to My Progress](#)

2



Plan your Degree & Register for Classes

Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.

[Go to Plan & Schedule](#)

| Programs | Cumulative GPA | Progress |
|-----------------|------------------------|---|
| GLOBAL BUSINESS | 2.626 (2.500 required) | <div style="width: 100%; height: 10px; background-color: green;"></div> |

6. Restrictions will appear in the upper right hand corner of the screen when you select the “Plan and Schedule” Option.

academics > student planning > plan & schedule

Plan your Degree and Schedule your courses

Schedule | Timeline | Advising | Petitions & Waivers

Spring 2022

Financial Obligation Agreement Required

Your registration cannot be processed until you have read and accepted the Financial Obligation Agreement. Please do so immediately via the [Required Agreements Page](#).

Please check the registration bulletin for your designated time.

7. Selecting “Go to My Progress” will give you a view of your program requirements and the status of each. The top section will provide you with information regarding your program. The bars represent the progress that you have made towards completing your selected major.

My Progress

Search for courses...

BS.GLOBAL BUSINESS (1 of 1 programs)

View a New Program | Load Sample Course Plan

Print

At a Glance

| | |
|-------------------------------------|---------------------|
| Cumulative GPA: | (2.500 required) |
| Institution GPA: | (2.500 required) |
| Degree: | Bachelor of Science |
| Majors: | GLOBAL BUSINESS |
| Departments: | GLOBAL BUSINESS |
| Catalog: | 2019 |
| Anticipated Completion Date: | 11/9/2025 |

Description

Program Notes
[Show Program Notes](#)

Program Completion must be verified by the Registrar.

Progress

| | |
|---|-----------|
| Total Credits | 25 of 120 |
| <div style="width: 100%; height: 10px; background-color: green;"></div> | |
| Total Credits from this School | 10 of 32 |
| <div style="width: 100%; height: 10px; background-color: #c6e0b4;"></div> | |

8. Below that you will see broken down by categories all required courses to complete your major requirements. Completed sections will be marked shown the screenshot below. To view the information in a completed section, click on “Show Details”.

A. GE*1000/3000
 GE*1000 or GE*3000 is a University graduation requirement for undergraduate students that must be satisfied in one of the two ways: GE*1000 (all freshmen and transfer students entering with 0-29 credits) or GE*3000 (transfer students entering with 30 credits or more)
 Complete all of the following items. ✓ **1 of 1 Completed.** [Show Details](#)

B. Composition
 Successfully complete ENG*1030 with the required grade of “C” or higher.
 Complete all of the following items. ✓ **1 of 1 Completed.** [Show Details](#)

C. Mathematics
 See the catalog for information regarding pre-requisites and equivalencies for General Education coursework. A grade of “C” or higher is required.
 Complete all of the following items. ⚠ **0 of 1 Completed.** [Hide Details](#)

⚠ **0 of 1 Courses Completed.** [Hide Details](#)

| Status | Course | Grade | Term | Credits |
|---------------|---|-------|------|---------|
| ⓘ Not Started | MATH-1044 PRE CALC FOR BUSINESS | | | |

9. Carefully read and follow the instructions provided for each requirement. The statuses next to the courses are identified by different colors. “Completed” or “In Progress” courses will display in green, “Planned” courses in tan and courses “not started” in red.

A. Major Required Courses
 Successfully complete all major courses with a grade of “C” or higher.
 Complete all of the following items. ⚠ **0 of 1 Completed.** [Hide Details](#)

⚠ **4 of 10 Courses Completed.** [Hide Details](#)

| Status | Course | Grade | Term | Credits |
|---------------|---|-------|-------|---------|
| ✓ Completed | ACCT*2210 PRINCIPLES OF ACCOUNTING II | B | 18/SP | 3 |
| ✓ Completed | BLAW*2051 BUSINESS LAW I | C+ | 18/SP | 3 |
| ✓ Completed | MKT*2500 PRINCIPLES OF MARKETING | B- | 18/SP | 3 |
| 🔄 In-Progress | MGS*2150 BUSINESS STATISTICS & APPLIC. | | 18/FA | 4 |
| 🔄 In-Progress | FIN*3310 MGT OF CORPORATE FINANCE I | | 18/FA | 3 |
| 🔄 In-Progress | MGS*2030 PRINCIPLES OF MANAGEMENT | | 19/SP | 3 |
| ✓ Completed | ACCT*2200 PRINCIPLES OF ACCOUNTING I | A- | 17/FA | 3 |
| 🕒 Planned | MGS-3040 MANAGEMENT INFORMATION SYSTEMS | | 19/SP | 3 |
| ⓘ Not Started | MGS-3520 BUS ETHICS AND SOC RES | | | |
| ⓘ Not Started | MGS-4010 OPERATIONS MANAGEMENT | | | |

10. Use the Student Planning drop down menu and Select “Plan and Schedule”.

The screenshot shows the 'My Progress' page for a 'GLOBAL BUSINESS' program. A dropdown menu is open under 'Student Planning', with 'Plan & Schedule' selected. The page includes a search bar, buttons for 'View a New Program' and 'Load Sample Course Plan', and a 'Print' button. A message box states 'Program Completion must be verified by the Registrar.' Below this is a progress bar and a 'Total Credits' section showing 38 of 120 credits.

Academics · Student Planning · My Progress

My Progress

Home
Plan & Schedule
My Progress

Search for courses...

View a New Program Load Sample Course Plan

Print

At a Glance

Cumulative GPA: 3.335 (2.500 required)
Institution GPA: 3.335 (2.500 required)
Degree: Bachelor of Science
Majors: GLOBAL BUSINESS
Departments: GLOBAL BUSINESS
Catalog: 2017
Anticipated Completion Date: 9/5/2022

Description

Program Completion must be verified by the Registrar.

Progress

Total Credits 38 of 120

11. The “Schedule” tab is a calendar view. It displays specific term course schedules. The arrows can be used to move from semester to another. This view will be used for course selection and registration.

The screenshot shows the 'Schedule' tab in the 'Plan your Degree and Schedule your courses' interface. It features a search bar, navigation tabs for 'Schedule', 'Timeline', 'Advising', and 'Petitions & Waivers', and a dropdown menu for 'Fall 2020'. Below the navigation are buttons for 'Filter Sections', 'Save to iCal', and 'Print'. A message box states 'No Courses Selected For This Term'. The main area is a calendar grid with columns for Sun, Mon, Tue, Wed, Thu, Fri, and Sat, and rows for 8am, 9am, 10am, 11am, and 12pm.

Plan your Degree and Schedule your courses

Search for courses...

Schedule Timeline Advising Petitions & Waivers

< > Fall 2020

Filter Sections Save to iCal Print

Planned: 0 Credits Enrolled: 0 Credits Waitlisted: 0 Credits

No Courses Selected For This Term

| | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|------|-----|-----|-----|-----|-----|-----|-----|
| 8am | | | | | | | |
| 9am | | | | | | | |
| 10am | | | | | | | |
| 11am | | | | | | | |
| 12pm | | | | | | | |

12. The “Timeline” allows to view the following:

- Planned, In Progress and competed courses by semester.
- Completed semesters will display final grades and semester GPA.

| Semester | Courses | GPA | Enrolled Credits |
|-------------|--|-------|------------------|
| Fall 2018 | ENG*1300-02: COMPOSITION FOR ELL 1 (U) ESL*10203-03: CONVERSATION II (P) ESL*10203-03: CONVERSATION II (P) ESL*10203-03: CONVERSATION II (P) HIST*1062-S1: WORLDS OF HISTORY (A) MATH*1044-02: PRE CALC FOR BUSINESS (C) SPAN*2101: INTERMEDIATE SPANISH (U) SPAN*2101: INTERMEDIATE SPANISH (BE) | 3.000 | 18 |
| Spring 2019 | ACCT*2200-03: PRINCIPLES OF ACCOUNTING I (B) BIO*1000-S1: PRINCIPLES OF BIOLOGY (B+) ECO*1020-03: PRINCIPLES OF ECONOMICS (A-) ENG*1300-04: COMPOSITION FOR ELL 1 (P) | 3.420 | 16 |
| Fall 2020 | | | |
| Spring 2021 | | | |

13. The “Advising” tab, students can:

- Request Review: a notification is sent to the advisor requesting a review of their course plan
- View their advisor’s name and email them.
- Compose a note, notes are used to send a message to their advisor
- View any notes sent by their advisor

My Advisors Request Review

✉ Ruth Gonzalez (Major) Last review requested on 1/14/2021
Course Plan last reviewed on 1/14/2021 by Yucetepe, Veysel

Compose a Note

Save Note

View Note History

Please contact me.
Gonzalez, Ruth on 11/4/2020 at 12:07 PM

14. The “Petitions & Waivers” tab, displays any approved course petitions or overrides.

Schedule Timeline Advising **Petitions & Waivers**

Student Petition(s)

| Course | Section | Term/Period | Status | Updated On | Reason |
|-----------|---------|-------------|-------------------------|------------------------|--------|
| ESL-0105 | 01 | Fall 2017 | OVERRIDE CLOSED SECTION | 7/31/2017 6:27:52 PM | |
| GE-1000 | L4 | Fall 2017 | APPROVED | 9/1/2017 4:07:18 PM | |
| GE-1000 | S1 | Spring 2018 | APPROVED | 11/28/2017 11:04:13 AM | |
| MATH-0901 | S1 | Fall 2017 | APPROVED | 9/1/2017 4:07:18 PM | |
| PHIL-1100 | S1 | Fall 2017 | APPROVED | 9/1/2017 4:07:18 PM | |

15. Selecting “Academics”, will display a dropdown menu with additional options such as course catalog, grades etc.

The screenshot shows a university student planning interface. At the top, there are navigation tabs: "Academics", "Student Planning", and "Planning Overview". The "Academics" tab is selected, and a dropdown menu is open, listing options: "Student Planning", "Register for Classes", "Course Catalog", "Grades", "Graduation Overview", "Enrollment Verifications", and "Unofficial Transcript". Below the dropdown, there is a search bar labeled "Search for courses...". A main content area features a "Plan your Degree & Register for Classes" section with a "Go to Plan & Schedule" button. Below this, a progress bar for "BS.ACCOUNTING" is shown, indicating "(2,500 required)" and a partially filled green bar. At the bottom, a "Spring 2022 Schedule" table is visible, with columns for days of the week (Sun, Mon, Tue, Wed, Thu, Fri, Sat) and rows for class times.