

# WENZHOU KEAN UNIVERSITY

88 Daxue Rd, Ouhai,  
Wenzhou, Zhejiang Province, China 325060.

Position applied for:

Full-time

Part-time

## APPLICATION FOR EMPLOYMENT

**Please PRINT legibly or TYPE answers. Please be aware that misrepresentation may be cause for removal.**

Last Name	First Name	MI	Date
Gender	Date of Birth	Nationality	
Street Address			Mobile Phone #
City	Country	Zip	Email
Have you ever applied for employment at Wenzhou Kean University? <input type="checkbox"/> Yes <input type="checkbox"/> No (*If yes, state month and year):	Are you of legal age to work? <input type="checkbox"/> Yes <input type="checkbox"/> No		ID/Passport #

**Proof of Age, Education, Military Status, Citizenship and Work Eligibility may be required upon employment offer.**

1. Are you holding a valid Chinese work-visa/Residence Permit?  Yes Expire Date: \_\_\_\_\_  No
2. Please list any friends or relatives currently working at Wenzhou Kean University. \_\_\_\_\_
3. Are you currently employed by Kean University?  Yes  No (\*If yes, state position): \_\_\_\_\_

### Education, Skills and Abilities

	Name and Location of School	Course of study	Degree or Diploma
High School (last attended):			
College or University:			
Graduate School:			
Other Formal Training (include Military):			

**Please list any relevant skills, training, licenses, etc. that have given you the knowledge and abilities for this position:**

**List all employment starting with your current or most recent employer, including military experience. PLEASE USE ADDITIONAL SHEETS IF NECESSARY.**

Company Name	Phone #
Address	Employed (Month and Year) From                      to
Name of Supervisor	Last Salary
Job Title and Duties	Reason for Leaving
Company Name	Phone #
Address	Employed (Month and Year) From                      to
Name of Supervisor	Last Salary
Job Title and Duties	Reason for Leaving
Company Name	Phone #
Address	Employed (Month and Year) From                      to
Name of Supervisor	Last Salary
Job Title and Duties	Reason for Leaving

**REFERENCES: List below 3 people unrelated to you whom we may contact for information concerning your qualifications.**

Name	Address	Phone #	Occupation

**Person to Be Notified in Case of Accident or Emergency**

Name	Phone #
Address	Relationship

**I authorize** my former employers to release any information they may have concerning my employment record and I release Wenzhou Kean University and all previous employers listed above from all liability whatsoever that may issue from securing this information. I further authorize representatives of Wenzhou Kean University to verify any and all information contained in this application, including education and to review any and all criminal history, military and disciplinary records of any source.

**I certify** that the information on this application is complete and accurate to the best of my knowledge. I understand that any misleading or incorrect information may render this application void and be just cause for immediate termination if I become employed by Wenzhou Kean University.

*Signature:*

*Date:*