



WENZHOU-KEAN
UNIVERSITY

温州肯恩大学学生课程调整申请表

Application Form For Course Adjusting

姓名 Name		性别 Gender		学号 Student ID		专业 Major	
课程编号及班级 Course No. & Section				教学学期 Term		任课老师 Faculty (Printed)	
调整班级 Intended Section		现在班级剩余人数及容量 Available Seats/Capacity of Current Section			调整班级剩余人数及容量 Available Seats/Capacity of Intended Section		
须知 Notes	<p>1. 所改课程时间需与所在学期其他课程时间不冲突。 Changed course should not have time conflict with other registered courses.</p> <p>2. 申请人需有正当理由，相关部门才予以考虑调课申请。 Applicant should have appropriate reason, otherwise related department has right to refuse the application.</p> <p>3. 如果所选课程容量已满，需经过相关部门进一步审核。 Applicant should get the permission from related department, if capacity of chosen elective course is full.</p> <p>本人知晓并遵守以上规定。 The applicant must understand the above rules.</p> <p>学生（签字）： Student's Signature</p> <p>日期（Date）：</p>						
选修理由 Reason							
任课老师意见 Permission from Instructor		学院院长审批 Approval from School Dean			教务部审批 Approval from Office of the Registrar		
	签字（盖章）： Sign or Seal 日期(Date):			签字（盖章）： Sign or Seal 日期（Date):		签字（盖章）： Sign or Seal 日期（Date):	