**岗位说明书——体育教学岗（健美操）**

所属部门：国情与文化教育中心 汇报机制:体育教学管理岗

**岗位职责：**

1. 完成所任课程教学任务；
2. 指导校运动队训练及竞赛工作；
3. 组织学生体质健康测试；
4. 完成部门交办的其他工作；

**聘任条件：**

**必备条件：**

1. 健美操专业硕士研究生及以上学历，且为一级及以上等级运动员；
2. 能够胜任本科公共体育课教学、运动队指导、竞赛组织和裁判工作；
3. 认同我校办学理念，有良好的师德风貌，能为学生提供切实的帮助和有效的指导；善于和学生沟通，尊重学生的意见和建议；
4. 大学英语四级成绩460分及以上；

**优先条件：**

1. 具有海外学习经历或海外工作背景；
2. 健美操专业在大学期间获得全国及以上比赛前三名，或取得国家运动健将级别等级证书；
3. 能够使用英语进行流利的交流；
4. 有相关工作经验。

**Job Description – Physical Education (Aerobics)**

Department: Chinese Curricula Center Report to: P.E. Administrator

**Responsibilities:**

1. Complete the teaching tasks of the assigned aerobics course;
2. Coach the school sports team, and assist the sports team prepare for the competition;
3. Organize the student physical health test;
4. Complete other tasks assigned by the department

**Qualification:**

**Required:**

1. Master's degree or above, majored in aerobics, and have a National Athlete Certificate of First Class level or above;
2. Be competent for undergraduate public physical course education, sports team guidance, competition organization and refereeing;
3. Agree with our school-running idea, have a good teacher's morality, provide practical help and effective guidance for students; be good at communicating with students and respect the opinions and suggestions of students;
4. CET-4 with 460 Points or above;

**Preferred:**

1. Have an overseas education experience or overseas work background;
2. During the University, won the top three in the national and above level competition for aerobics, or have a National Athlete Certificate of Master Level;
3. Be able to communicate fluently in English;
4. Have related working experience.