**Job Description – CNCC Course Instructor & Admin IV (Course: Chinese Philosophy)**

Department: Chinese Curricula Center Report to: Associate Director (CNCC)

**Responsibilities：**

(1) Assist in establishing CNCC curriculum, assist in organizing the teaching;

(2) Formulate teaching plans, course outlines and instruct on course **Chinese Philosophy** and responsible for the relative research work;

(3) Assist in organizing student social practices;

(4) Provide students with developmental suggestions according to timely evaluation;

(5) Complete other work assigned by superiors.

**Qualification**

Required Qualification

1. Master or above, major in philosophy;
2. CET 6 or above, certain English writing and speaking ability, strong teaching and research ability

Preferred Qualification

1. With at least three years relative teaching experience in Sino-foreign higher education institutions.

**岗位书 – 文化教学与管理IV 《辩与思》**

部门：国情中心 汇报：文化教学与管理副主任

**岗位职责：**

1. 协助建设国情与文化教育体系，协助国情与文化教学组织；
2. 制定《辩与思》教学大纲，承担课程教学及相关科研；

（3） 协助组织学生社会实践；

(4) 对学生进行定期考核和评估，并给出一定发展建议；

（5） 完成交办的其他相关工作。

**聘任条件：**

必备条件

（1） 硕士及以上学位，哲学类专业；

（2） 大学英语六级以上，一定英文书面及口头表达能力，较强教学及科研能力。

优先条件

（1） 具备3年以上中外合作高校思政课教学经历。