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**Job Description – Driver**

Department: Logistics Office

**Position Summary**

* Driving the school's daily car, to ensure the normal use of vehicles and safety;
* School vehicle maintenance, repair and cleaning work;
* To comply with the school vehicle safety management regulations, consciously compliance, obedience arrangements and scheduling;
* Other work assigned by the leadership

**Qualification**

* For men, A1 driver's license, the age of 40 years of age generally;
* With more than 5 years of actual driving experience, extremely skilled;
* Good service consciousness, work attitude and communication skills;

**Preferred Qualification**

* The person who will take the regular bus to Ruian, have Ruian household registration and live in Ruian.
* Soldiers and possess basic spoken English is preferred

**岗位书 – 驾驶员**

**岗位职责：**

1、驾驶学校的日常用车，确保车辆的正常使用和安全；   
2、学校车辆保养、维修和清洁工作；   
3、遵守学校车辆安全管理规定，自觉遵章守纪，服从安排和调度；   
4、领导交办的其他工作。

**招聘条件：**  
1、A1驾照，年龄一般40岁以下；   
2、具有5年以上实际驾驶经验，车技娴熟；   
3、良好的服务意识、工作心态和沟通表达能力； 

**优先条件：**

1.男性；

2.开瑞安班车的司机具有瑞安户籍且家住瑞安者优先；

3.军人和具备一定英语口语基础者优先。